



Application to sit an examination for the WCSM Level 3 Certificate in Optical Practice Support

Not to be used for any other examinations

SURNAME.....Mr, Mrs, Miss or Ms)

FORENAMES

WORK TELEPHONE NO.....

NATIONALITY..... DATE OF BIRTH.....

ADDRESS to which examination correspondence should be sent

.....
.....
.....

Returning candidates only Date of last attempt: Candidate no (if known)

I wish to sit /re-sit for the following units of the Level 3 Certificate in Optical Practice Support on 11 June 2012

Paper 1

Unit 1 – The legal requirements in an optical practice

Unit 2 – Managing people in optical practice

Paper 2

Unit 3 – General optics and optical screening

Paper 3

Unit 4 – Supporting the provision of spectacles

Paper 4

Unit 5 – Supporting the provision of contact lenses

Please indicate your preferred venue below:

London | Belfast | Glasgow | British Council

Cardiff | Bradford | (Specify location)

If you have selected Bradford or Glasgow please indicate your secondary choice for use if there is insufficient demand to allow you your first choice.

London | Cardiff | Belfast

I attach a request for reasonable adjustment and the detailed justification for it

I certify that I have read and understood the WCSM's Examination Handbook & Regulations and Customer Service Statement.

Signed.....Date.....

Once completed, this form should be returned to the address below. If payment for the exam was not made at the time of Enrolment it should be accompanied by a cheque for the appropriate fee made payable to 'The WCSM'
The Administrator, WCSM, Apothecaries' Hall, Black Friars Lane, London EC4V 6EL / administrator@spectaclemakers.com
Form continues overleaf.

APPLICATION FORM (CONTINUED)

Examination timings & fees

For those candidates who are taking the entire examination, the fee is £270.00. Resit candidates taking any combination of units will commence at the session start time.

Unit	Start Time	Time Allowed	Resit fees per unit
Unit 1	10.00am	30 minutes	£75.00
Unit 2	10.00am	1 hour	£75.00
Unit 3	10.00am	1 hour	£75.00
Unit 4	2.00pm	1hr 30 minutes	£75.00
Unit 5	2.00pm	1 hour	£75.00

ETHNIC GROUPINGS

(Taken from the Government statistical Services List)

Indicator Number	Ethnic Group	Notes
10	White, UK Heritage	We are required by Statutory Obligation to seek this information. Please indicate by circling the appropriate Indicator Number.
11	White, European	
12	White, Other (Known)	
19	White, Type Not Known	
20	Black, Caribbean Heritage	
21	Black, African Heritage	
22	Black, Other	
30	Indian	
40	Pakistani	
50	Bangladeshi	
60	Chinese	
90	Other (Known)	
98	Student Not Prepared to Say	

Venue Addresses

London	Apothecaries' Hall, Black Friars Lane, London EC4V 6EL or City & Islington College, Goswell Road, London EC1V 7DD
Bradford	Bradford address tbc
Cardiff	UWIC, Cyncoed Campus, CF23 6XD
Glasgow	Caledonian University, 70 Cowcadden Road, G4 0BA
Belfast	University of Ulster, Jordanstown Campus, Shore Road, Newtonabbey, Co Antrim BT37 0QB

Maps and further detail will be provided with final instructions

Application forms should be returned as soon as practicable and no later than **Friday 6 April 2012**. They will be acknowledged within two working days of receipt. Applications received after this date **may not be accepted** due to space limitations at exam venues and will incur an additional administrative charge of £75.00.